

# [LocumSolutions.com](http://LocumSolutions.com)

## Compliance Documentation CHECKLIST

- Current CV** (this must be less than one month old and have no work gaps)
- Photo** (this is for id badge)
- Application Form** ( Download from [LocumSolutions.com](http://LocumSolutions.com) Or Email; [enquiries@locumsolutions.com](mailto:enquiries@locumsolutions.com) )
- Signed T & C Form** (Download from [LocumSolutions.com](http://LocumSolutions.com) Or Email; [enquiries@locumsolutions.com](mailto:enquiries@locumsolutions.com) )
- Current Passport & Visa** (latter if applicable)
- Online GMC Check** (to do with every booking confirmation)
- Original GMC** (1<sup>st</sup> certificate issued once fully registered)
- Current Annual GMC Certificate** (covering current year)
- Medical Degree**
- Other Medical Qualifications** (if applicable)
- Current CRB**
- Occupational Health Questionnaire**
- Immunisations:**
  - ✓ **Hep B antibody titre level** (IVS = Identified Verified Sample)
  - ✓ **MMR** (measles, mumps, rubella)
  - ✓ **Varicella** (unless had chickenpox as child)
  - ✓ **TB** (either BCG scar or heaf/mantoux test)
- + ALSO REQUIRED FOR EPP Locums (IVS)**
  - ✓ **Hep B antigen**
  - ✓ **Hep C**
  - ✓ **HIV**
- Current Life Support training** (BLS, ALS, ACLS, ATLS, PALS etc)
- 2 current references**
- Annual Appraisal** (must have details in applic form or compliance organising)
- Face to Face Interview**